

BORC meeting 12 February 2011

BORC Attendees:

Anmar Mirza: National AM
Steve Hudson: Training SH
John Panches: Northwestern JP
Steve Mosberg: Medical SM
Forest Wilson: Diving FW
Jeff Good: Eastern JG
John Evans: Northeastern JE
Roger Mortimer: Western RM
Bob Rogers: Southwestern BR
Roberto "Bull" Miranda: Caribbean Bull
Tim White: Southeastern TW

Patricia Daugherty: Database PD

Paul Singley: Recording Secretary

Proxies:

Anmar Mirza for Central Region
Bob Rogers for Rocky Mountain
Tim White for South Central

Formal Motion:

Previously voted on via the on-line mechanism

All Weeklong Seminars will add a surcharge fee for non-NSS members. The surcharge fee will apply to all L1 and higher weeklong classes unless waived by the National Coordinator. For National Seminars the fee will be equal to the current NSS Regular annual membership fee plus \$50.00. For Regional Seminars the fee will be equal to the current NSS Regular annual membership fee plus at least \$10.00 and no more than \$50.00 as established in that seminar's approved budget. The surcharge over the normal NSS membership fee will go to the budget of that specific seminar as additional income or to offset other cost as needed.

Steve Hudson
NTC Moves
PNW Seconds

Ayes – 13

Abstain – 1 Rocky Mountain

Nays – 0

Collected reports not included in the prior minutes

Motion to approve the summer 2010 BORC meeting minutes
Moved and seconded
Approval Unanimous

Finance report: App. A

Database report:

Federal Campaign report for the NSS: this year they accepted where the students came from in the report as opposed to where seminars were held.

Working on a major streamlining of data that goes to seminar and forms that are coming from the seminar.

Questions:

SH are the instructor updates on line

TD Yes, sent to JE to post on line

JE does not remember

National Coordinator report:

Get a weekly request for video of cave rescues. Turns down

Chaired summer BORC meeting

Filed the skeletal 3P report

Got the 2009 seminar account closed

Working with 2011 seminar to get gear shipped to PR

Training report: App. B

Medical report: App. C

Dive report:

Updated sump dive list.

No recoveries.

In Aug. had an overdue diver report. Still overdue and confident that the diver is not in the cave. Expect this was a disappearing act.

In Fr. Overdue diver. Know he is in the cave.

Death out of the water (solo in deep cave on a rebreather). Had had heart surgery a few months earlier.

Caribbean report: App. D

Central region: App. E

Eastern region: App. F

Northeastern region: App. G

Pacific Northwest region: App. H

Rocky Mountain region: App. I

South Central region: App. J

Southeastern region: App. K

Southwestern region: App. L

Western region: App. M

2011 Seminar

Discussion of how to accommodate the PR agency folks with the NSS fee. There are ~15-20 possible folks from PR agencies.

Eastern: Motion to lower, for the 2011 Puerto Rico seminar only, the non-NSS member fee to \$24 for non-NSS registrant. The \$24 will be remitted to the NSS for these persons individual basic membership. In addition, the registration will offer full NSS membership for \$100.

Discussion: RM that added amendment for the \$100 option adds complication and may create bad feelings. TW: should not accept the amendment looks like. BR Rocky Mountain and Southwest will vote against as written. No problem with lowering for this seminar. SM should consider lowering across the board. SH will add information on the registration that this is basic.

Call the Question:

Yea - 3

Nay- 8

Abstain – 2

Motion fails.

Western: Motion: To lower, for the 2011 Puerto Rico seminar only, the non-NSS member fee to \$24 for non-NSS registrant. The \$24 will be remitted to the NSS for these persons individual basic membership.

Discussion: JP We are waiving the extra fee but want all participants to be NSS members. How about have the registration site point off site.

Motion withdrawn.

Western: Motion: For the 2011 Puerto Rico National Seminar only the additional non-NSS membership fee shall be waived. All participants shall be current NSS members. The registration system will offer to register non-NSS participants as either NSS individual basic or NSS individual regular members for the respective NSS fee.

Seconded?

Discussion: BR we are risking setting precedence.

Vote

Aye- 11

Nay – 1

Abstain – 2

Motion carries

2012 Seminar update:

SH “I have not quit yet”

The GA DNR has caves open if gear is cleaned. AL policy unknown.

Camp Skyline ready to host.

Need help from locals and regional coordinator.

2013 Seminar update:

There are no proposals yet.

JE will offer to host in the Northeast. Looking at a different site than Schoharie School site.

The Northeast will provide a proposal at the Summer BORC meeting,:

2014 Seminar update:

BORC will invite Harold Chrimes to submit a proposal to host the 2014 seminar.

Training Coordinator action item, Strategic Planning Meeting:

EC action Items:

Presentation of proposal for a strategic planning session with all of the instructor cadre (aka instructor summer camp). Requesting a budget of \$1,000 to pay for a professional facilitator for a 2 day session.

Two options: pre or post-convention in 2011 in Denver CO probably not a large turnout. Other option tag it into the 2012 National Seminar.

Discussion:

JE what are the competing issues that are to be discussed?

AM not so much competing issues but lots of feedback. The NTC did not want to proceed with this type of planning until the curriculum is documented. The NTC thinks we are at that point.

Forrest: have you considered getting a volunteer that is a professional that is a neutral.

AM would prefer the facilitator be independent of the caving community.

JE understand that the curriculum is now stable enough to do this. Agree that the facilitator should be from outside.

TD reiterates the need for a professional non-caver facilitator

SH can we decide if the BORC agrees.

Straw poll the BORC agrees.

Almost all the BORC would come if no conflict.

JP not around convention this year for his schedule.

TD prefers attached to seminar to get a broader input. For hot topics invite them to get on telecom.

Several don't like the telecom approach

RM invite written input for those that cannot attend.

Coalescing around the EC meeting in NOV. with the Walker county facilities being mooted.

Eastern: Motion:

The National Training Coordinator will organize a strategic planning meeting for the fall of 2011. A budget of \$1000 is allocated to retain a professional facilitator, not associated with the caving community, to facilitate this planning meeting.

Discussion:

TD do we need to make a cutoff of attendees? Do we need to get registration?

JP really need to do this no matter how many folks show.

RM make it open. Need to ensure that a few key people are there.

TD open to who?

AM current instructors.

JE need to be open to NSS.

Vote:

Aye- unanimous

Motion carriers.

Lunch

Motion:

Western (Mortimer) – Move to accept the entire package w/ additions of lesson plan and revisions as forwarded by the NTC on January 29th 2011, included, Walkthrough mock rules #1, Mock debrief, Level 1 patient packaging skills criteria, level 1 patient lifting, Level 2 Crack and Crevice lesson plan and PowerPoint, and self-rescue for cavers.

Second by Southeast (White)

Discussion:

RM Objectives are more “goal like” than objectives. Those are editorial
JE define acronyms on first

Vote

Aye – Unanimous

Western – Roger Mortimer: proposal for the Level 2 Medical elective curriculum.

Schedule, will certify you for Wilderness First Aid

Use the approved ASHE curriculum and add to it for cave environment.

Idea of a standard medical reporting form that NCRC will teach.

Teach the SAM company approved methods for using their product.

Suspension trauma

Psych first aid one possible instructor will be certified to teach the American Red Cross Psychological First Aid course.

Discussion/questions:

AM supports this specific proposal and the overall idea for electives. We will

JG will there be any medical qualifications prerequisites for this.

RM no.

TD any additional costs

RM yes the cost of the ASHE course (\$20 - \$40)

JG would you have to retake L1 if had been several years out of L2?

RM not necessarily.

AM Roger is looking for BORC approval to pilot this in Mentone 2012

Medical (Mosberg)

Move:

The BORC approves Roger Mortimer’s proposal for offering a medical elective course at the 2012 national seminar at Mentone AL, pending Education Committee approval.

Second NTC

Discussion:

TD remove Level 2 from title.

RM, SM, and SH accept change

JE need to define who is eligible for the course.

Vote

Yea – 11

No- 0

Abstain- 2 Rocky Mountain and Northeastern

Western (Mortimer) – Move:

The Education Committee is authorized to allow for elective weeklong levels. They may require passage of certain levels appropriate to the elective. Passage of the elective may renew eligibility for taking the next level of the core sequence if the Education Committee deems that sufficient content is included as a review of that level.

Second Southeastern (White)

Discussion:

JP This motion removes the BORC's responsibility to authorize courses. This motion would empower the EC to authorize new courses and that is the BORC's prerogative.

JE agree

RM no problem to withdrawn motion

JP use the strategic planning meeting to help decide if the NCRC should offer elective courses.

RM motion withdrawn.

Medical and NTC: Proposed changes and additions to Commands that are taught in NCRC seminars

Southeastern (White)

Motion:

Accept the proposed changes to Commands for Rope Operations be placed in the NCRC curriculum, as approved by the Education Committee.

Second Western (Mortimer)

Discussion:

SM let all those not here yesterday read the commands.

Vote:

Yea – 12

No – 0

Abstain – 1 Caribbean

Discussion of “the book”

Largest change have removed the SKED and OSS manufacturer instruction manuals and have substituted a streamlined version of the instructions. This reduces publication costs.

RM If you think there are handouts or additional materials to be given to the students those items either should be placed in the book or if the material is already there the students should be referred to the book.

Education Committee member to be elected

Greg Moore is willing to continue serving

Rebecca Land-Segrest is also interested in serving

Closed session:

Discussion of candidates.

Rebecca is the new EC member.

Break:

Update on the On-Line database:

Much history is now scanned in. Still working on it.

Announcements:

RM requested Level leaders for feedback on checkoffs.

Old business

Fixed sites:

TD because Mentone has been working our can we look at summer camps? That is can we look at sites that are available in the spring.

Schedule for next Winter BORC meeting. Feb 11 2012 at Walker County 911 center.

Motion to adjourn passed

Attachments:

App. B

NTC Report to the BORC

February, 2011

Progress:

The Education Committee continues our regularly scheduled monthly conference calls. Since my last report we have mostly been preparing for the April National Seminar in Puerto Rico and the review of comments received after the last Seminar. The TOFE class was approved by the BORC for a second trial run in PR. At this point we likely will not have enough spare instructors in PR to run a "IQ Lite" class similar to the one we experimented with in Mentone last spring. We do believe there is a need for this class and will continue to offer it when practical.

The EC is continuing its comprehensive review of all curriculum materials level by level to ensure consistency within each subject, covering lesson plans, powerpoints, handouts, field work, skills, and the book. We are well behind on our timeline goal but continue to make progress.

Some schedule changes have been made in the Level 1 schedule and length of time on some tasks at the suggestion of DJ Walker. The EC will test drive these changes in Puerto Rico and review over the next year.

Beck Jones has continued doing a great job as curriculum coordinator and is making good progress in organizing the materials. Greg Moore continues to function as our IT guy and has made curriculum materials available to instructors in a new, easier to access site.

The EC is currently practice testing the new pool of questions we developed for the instructor test and will have a new written test for this spring.

Seven students applied and six were accepted by the EC for the 2011 IQ class. All six have registered for Puerto Rico 2011.

The BORC approved Self Rescue Class was pilot tested in twice in Texas and once in Arkansas and received rave reviews. The material was sent to the BORC prior to this meeting for review with the EC's request to approve it as official curriculum.

We have a couple of new lesson plans that were missing from the curriculum that were sent to the BORC prior to this meeting for review with the EC's request to approve it as official curriculum.

Plans:

Review all curriculum materials

Move forward with testing on the TOFE class and other curriculum changes.

Continue to develop instructor resources that will be available to NCRC instructors via the internet.

Continue ongoing efforts to review and rewrite portions of NCRC text, to ensure curriculum and book are consistent, under editorship of Anmar Mirza

Pilot test the Team Operations and Field Exercises course again for 2011 and prepare it after review for BORC approval.

Consider other new material for additional class offerings.

The 2012 National Seminar is scheduled for Mentone Alabama again and we anticipate no problems.

Problems:

Lack of time to do all we want to do. We need a paid staff. ☺

We visited the 2011 National Seminar and the facility itself will work fine. Some concern about the cliff sites and cave travel time but certainly no worse than some other sites we have used in the past.

Distribution of BORC minutes with action items continues to take too long.

Action items for the Winter BORC meeting:

EC would like to hold a facilitated instructor meeting to do a major review of the Level 1 - 3 curricula. We have received input from several instructors and students with suggested changes in the overall structure of the levels and what is taught in each level. We feel it is time to invite all the instructors and interested BORC members for a couple of days of intensive review of these three levels. We are looking for a meeting either this summer or next spring based on when the BORC feels the most participation can be achieved. We request the BORC choose an appropriate time, authorize this meeting and up to \$1,000 for a paid neutral professional meeting facilitator.

Thank you for your time.

Respectfully submitted,

Steve Hudson,

National Training Coordinator

February 12, 2011

App. C Medical BI-ANNUAL REPORT TO THE BORC

Since the 2010 meeting in Vermont, I have participated in several Ed Board Conference Calls as well as the November work meeting held in Knoxville.

I participated in an OCR held at Shavers Fork Fire Department in West Virginia.

Changes proposed in the teaching and demonstration of Patient Lifting and The Application of Medical Monitoring Equipment were tested in last year's seminar and found to take less time than predicted and to be enthusiastically embraced by the students. These changes were again balloted by the Education Committee.

Since the last meeting, I've fielded several phone calls and e-mail inquiries from individuals requesting information about NCRC and medical training,

Future plans:

1. Continue work on lesson plans and presentations.
2. Attend Education Board Phone calls and meetings and classes as can be arranged.

Respectfully,

Stephen Mosberg, M.D.

20444FE

App. D Caribbean Region Report

Dear BORC Members

Here is a list of tasks that we are making to prepare ourselves for the next NCRC National Seminar to be held at Camp Guajataka, in San Sebastian PR, from April the 16 to the 23.

- A Microsoft Project template was created to address the different tasks at hand. Due dates and responsible people were assigned. Some of the most important tasks are:
 - Cave selection: Jose Gomez with his team are responsible for creating a pool of caves that we have sign permission from the owners to use them. Once we are certain that the caves can be used, the second stage begins.
 - Cave itinerary for the different levels: Monty Strange with the help of the 3 IQ students from PR. M. Ortiz, K Hilversum & M Padilla are in charge of creating the schedule. And to assure that the caves that were selected comply with the teaching lecture.
 - A logo for the T-shirts was decided.
 - Meetings with the Camp Guajataka has been done to address all the details regarding the seminar.
 - S Hudson & D Cousineau went to C. GJTK to see the facilities.
 - Karel Hilversum, IQ Student is in charge of Caving Trips before and after the seminar.
 - Cristobal Colon, Instructor, is in charge of the logistics of making students and Instructors to arrive at the camp.
 - Equipment
 - The equipment that we have at this moment on the region doesn't hold a seminar. More equipment is needed.
 - To address this the following is been done:
 - Quotes have been asked for sending back and forth the National Gear Cash. ISO Container, Moving Co., bringing a Van, ANG.
 - Promotion
 - Brochure it's been sent to different rescue squads in PR. Formal visits have been performed.
 - NSS Registration Concern.
 - Grotto's visit have been performed.
 - E-mail support
 - Pending
 - Media, Radio, TV
 - Books
 - A contact with a local printing shop, will give its support for this. We have to decide when we can have the NCRC book
 - Pending

- Real time translation

Respectfully,

Roberto Miranda
Coordinator NCRC

App. E CENTRAL REGION WINTER MEETING REPORT

OCR was held at Mammoth Cave with Cave Research Foundation. 12 people attended along with 3 NPS Rangers.

Donated \$200 to a 4 gas monitor to document CO2 levels in caves.

Bank account balance is \$1289.38 with the addition of \$420 from the OCR.

GCG Grotto GSP cave rescue cache was set up in June of this year. OCR trained GCG members have access to the cache.

Working an OCR for Sept 2012 Perryville Mo.

Also, working a request from Ricky Lawler for an OCR in SW Missouri this fall time frame.

In service,

Mike Huseman

2/8/2011

App. G Northeast Region NCRC

Winter 2011 Regional Report

February 12, 2011

Rescues – None since the summer report.

Training – None

Plans: Planned in next six months

John Evans – Northeast Region Coordinator

App. H PNW Region Coordinator Report

- We were unable to offer the small party cave rescue course we had planned for September (staffing issues).
- We're still waiting for payment from our June OCR at Oregon Caves, so that finance report has not been completed.
- We anticipate an OCR at Oregon Caves this coming June.
- I've been collaborating with Anmar Mirza, Marc Ohms, and Rene Ohms on rescue plans for Wind and Jewel Caves in South Dakota (and have the scars to prove it).

App. I NCRC Rocky Mountain Region

Report for 2011 Winter Meeting

Marc Ohms

Rocky Mt. Region Coordinator

Training

- It sounds like we will have several students from the region in the National Seminar, including one in IQ. The region will now have 3 instructors! Rene Ohms will be there instructing, and I am still uncertain.
- I taught a small-party vertical rescue class this past Oct. 9th and 10th in Denver CO. We had 18 students and it was held in the PMI Training Center. The class was very well received. If anyone would like my student guide (handouts) for the class let me know.

Miscellaneous

- I have been working on rescue pre-plans for Wind and Jewel Caves with John Punches and Anmar Mirza.
-

App. L Southwestern Region

Subject: 2010 Annual Report <Anmar-title of file was Winter 2011?>

- Conducted an OCR in June 2010 where 40 students attended the event. During the OCR, portions of the Fort Stanton rescue plan were tested. Local SAR team set up the incident base and manned the above ground radio locations to test out the BLM owned cave radio system.
- The Southwestern region has purchased three TP-6N field phones.
- The NCRC-SW received two donations this year. Received a \$100 donation from Lockheed Martin and an equipment donation valued around \$5000.00. The NCRC-SW inventory is attached.
- Conducted an informal training with Jansen Cardy with some Arizona cavers at the Cave of the Bells. Demonstrated field phone use, patient packaging and patient movement. Was asked to arrange an OCR for Arizona cavers in the Spring of 2011
- The NCRC Southwestern Regional Coordinator will be conducting a Cave Rescue Management course at the annual New Mexico SAR conference. This course is designed for the SAR ICS Staff.
- The BLM has closed off a majority of the caves in their districts that may or may not have a bat population until at least Jan 2013. This will severely hamper any NCRC trainings in New Mexico. Forest Service has not followed suit yet, but expect them to do so soon.

Cave Rescues in Region

None to report

App. M Western Region

One rescue--A caver had a stroke in a cave. His companions got him out of the cave. He was helicoptered out and is currently in rehab.

Had a regional meeting in January. Gave a talk on caving and cave rescue for UCSF wilderness medicine medical student elective. Preplanned moving a welder across a river and up a cliff to install a cave gate for the NPS and the Western Cave Conservancy.

Plans: Rig welder highline on the 3/24 and raise it 3/25. Will do cave rescue talk for UCSF wilderness medicine CME event. Possible OCR in May at Great Basin NM. Possible modular weeklong level 1 this summer in conjunction with San Bernardino county.

Problems: None.